

***Standard form for the organization of courses
for PhD researchers and ReMa-students***

Please fill out this form and send it to the Huizinga office, attn. Paul Koopman: huizinga-fgw@uva.nl

Names of the organizers and their supervisors

Motivation and explanation

- topic of the event
- speaker(s)
- relationship with Huizinga Institute
- (in case of ECTS) name of responsible teacher

Title (i.e. master class, course, summer school...)

Date:

Time:

Venue:

Open to:

Fee (non-members): €50/150/250 (please indicate the appropriate amount)

Credits: 1 ECTS (available upon request)

Coordination:

Registration: Maximum participants in this event:

Register before:

Register [here](#)

Title (keynote/seminar)

- information on event
- information on speaker(s)
- introduction to program (in this one day seminar, prof. X will present masterclass... / in this 5-day course, researchers will investigate...)
- co-organizers and related events (if applicable)

Program:

- day planning (incl. coffee and tea, and lunch breaks)

Preparation and proposed readings:

- literature (Please provide the complete title information. Please note that PDFs are to be sent to the Huizinga Institute in advance)
- preparation (e.g. abstract, presentation, review, etc. Please provide clear conditions for obtaining ECTS)

Submit to huizinga-fgw@uva.nl; deadline:

Credits & certificate

Certificates of participation and credits are available upon request after the event. Event coordinators will decide whether the participant has fulfilled all requirements for the ECTS. Please direct your request to Huizinga-fgw@uav.nl and include the postal address you want the certificate to be sent to. Note: the certificate itself is not valid as ECTS, you need to validate it yourself at your local Graduate School.